



**Jersey Financial
Services Commission**

Guidance Note:

Prudential Reporting of Other Prudential Data

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1 ‘9.1 Fiduciary Activity’

Summary of fiduciary activity

- 1.1 Where the JIB (or subsidiaries that have been consolidated for the purpose of this prudential return) acts in a fiduciary capacity by placing or holding assets on behalf of clients in its own name, the transactions should not appear on the balance sheet but instead be reported here.
- 1.2 This includes:
- 1.2.1 assets of trusts under management;
 - 1.2.2 assets held under an investment management mandate; and
 - 1.2.3 assets held as custodian.

Item	Completion Notes
A.1	Deposits And Cash - The Sterling equivalent of deposits and cash balances held in a fiduciary capacity should be entered here.
A.2	Securities - Value of securities held in a fiduciary capacity. In the case of “Quoted” securities (issued debt and equity), enter the most recently obtained valuation. For “Unquoted” securities use the best available estimate.
A.3	Other – Detail - In the case of other assets held in a fiduciary capacity (such as property, gold, and other precious metals), use, where possible, insurance valuations; otherwise use best estimate of value.

2 '9.2 Parent Accounts'

Summary of parent accounts

- 2.1 Enter here the most recent published figures for the consolidated accounts of the parent bank (i.e. of the banking group of which the JIB is a subsidiary). Only certain key figures are required as follows:

Item	Completion Notes
A.1	Name - Enter the full name of ultimate parent/group to which the accounts relate.
A.2	Month - Enter the year end reporting month numerically. For example, December is entered as 12.
A.3	Year - Enter the year, in full, corresponding to the last published year end accounts.
A.4.1	Share Capital incl. Share Premium - Enter here the amount of paid up share capital, including share premium reserves.
A.4.2	Loan Capital - Enter here the sum of all subordinated debt and any other debt that is counted as regulatory capital.
A.4.3	Reserves - Enter here the total of accumulated reserves that are counted as regulatory capital less any deductions from regulatory capital such that A.4 equals total regulatory capital.
A.4	Total capital resources - A calculated field, being the sum of items A.4.1 to A.4.3.
A.5	Loans & Advances - Enter here the total of loans and advances to customers, excluding interbank loans and other treasury activity.
A.6	Retail Deposits - Enter here the total amount of credit balances held on current, deposit and other accounts.
A.7	Total Footings - Enter here the total balance sheet footings (total assets)
A.8	Pre-tax Profit - Enter here the parent's profit before tax.

3 '9.3 Additional Detail'

- 3.1 Report items where further detail is required. These may include items specified by the JFSC from time to time or in any Prudential Reporting Guide, in which case the format will be specified. Otherwise, please follow the below guidance.

Fields denoted as "Detail"

- 3.2 Where fields are denoted as 'Detail' in any sheet, identify here any component that exceeds 5% of the total for the item in question.
- 3.3 Enter the relevant figures for this quarter and the preceding quarter.
- 3.4 In the case of Item A.9 'Detail' on sheet '8.3 Total Deposits', report the total deposits for any relevant country only (i.e. no currency breakdown), where this exceeds 5% of the amount reported for that Item.

4 '9.4 Commentary on Movements'

Material Movements

- 4.1 Report material movements in accordance with the below.
- 4.2 **Material changes to the bank's balance sheet:** in the description give a brief summary of the change, report the amount for the current and previous quarter. As a guide to materiality, a movement in an item that exceeds 10% compared to the previous balance and where the item constitutes over 5% of the balance sheet footings should always be considered to be material.
- 4.3 **Material changes to the bank's regulatory capital; as reported in the Core Module:** in the description give a brief summary of the change, report the amount for the current and previous quarter. As a guide to materiality, a movement in an item that exceeds 10% compared to the previous balance and where the item constitutes over 5% of capital should always be considered to be material.
- 4.4 **Other material changes in items reported in all modules in the prudential return:** in the description give a brief summary of the change, report the amount for the current and previous quarter. As a guide to materiality, a movement in an item that exceeds 10% compared to the previous balance and where the item constitutes over 5% of capital should always be considered to be material.
- 4.5 In all cases, a commentary should be submitted with the return explaining material movements that reference this sheet. It is accepted that there is a degree of subjectivity in respect of materiality.
- 4.6 The above extends to all parts of the prudential return. A shorter explanation may be appropriate where full details have already been communicated to the JFSC but, otherwise, the commentary should be along similar lines to any other communication with the JFSC regarding a significant development.

5 '9.5 DCS Data'

- 5.1 Further to the work carried out in 2011, the Jersey Bank Depositors Compensation Board ("DCS Board") has requested that the JFSC collect, and provide to it, updated data in respect of eligible depositors. Data must be provided annually, in the December return. However, banks that have put in place a robust automated process for the collection of this data are asked to provide this data in every quarterly return.
- 5.2 The DCS Board has accepted that a best endeavours basis may be appropriate and it is therefore accepted that simplifying assumptions may be made provided that they are described within the covering letter submitted with the prudential return and that plans are put in place, and described within the covering letter, to address the underlying issues.
- 5.3 Four items of data are required (one line for each):
- 5.3.1 A: Total number of eligible depositors;
 - 5.3.2 B: Total eligible deposits held (i.e. total of all deposits held by eligible depositors);
 - 5.3.3 C: Total eligible deposits held up to £50,000 per depositor (i.e. the total potential liability of the DCS); and
 - 5.3.4 D: Total eligible deposits held up to £5,000 per depositor (i.e. the total potential liability of the DCS to pay interim compensation).
- 5.4 JIBs that are able to provide quarterly data should report the current and prior quarter values. If only Annual data is available, please report only the Current value.

6 '9.6 FIRB Detail'

- 6.1 Only relevant for JIBs having permission to use FIRB approach models for credit risk
- 6.2 For each Portfolio to which a model applies, report:
 - 6.2.1 The Portfolio Name;
 - 6.2.2 The Amount, being the total of all exposures;
 - 6.2.3 The risk weight assets (**RWA**), under the model; and
 - 6.2.4 The RWA under the JFSC's Standard Approach to Credit Risk.
- 6.3 JIBs must use consistent mappings from quarter to quarter for the mapping of internal models to Portfolio numbers unless a change is agreed with the JFSC.
- 6.4 In the event that a JIB uses more models than there are Portfolios available in the sheet (i.e. more than 26), the mapping of models to portfolios should be agreed with the JFSC.

7 '9.7 AIRB Detail'

- 7.1 Only relevant for JIBs having permission to use AIRB approach models for credit risk
- 7.2 For each Portfolio to which a model applies, report:
 - 7.2.1 The Portfolio Name;
 - 7.2.2 The Amount, being the total of all exposures;
 - 7.2.3 The risk weight assets (**RWA**), under the model; and
 - 7.2.4 The RWA under the JFSC's Standard Approach to Credit Risk.
- 7.3 JIBs must use consistent mappings from quarter to quarter for the mapping of internal models to Portfolio numbers unless a change is agreed with the JFSC.
- 7.4 In the event that a JIB uses more models than there are Portfolios available in the sheet (i.e. more than 26), the mapping of models to portfolios should be agreed with the JFSC.

8 '9.8 Local Interbank Market'

Schedule of amounts placed with and received from Jersey banks

- 8.1 Where the gross balance (deposits placed plus received) for any required currency, or aggregate of currencies, is less than £1 million, the registered person may choose not to report an amount for that currency or aggregate.
- 8.2 A counterparty breakdown may be requested by the JFSC. This will typically take the form of a request for information on significant counterparties and the currency of exposures. If such a request is made, the information should be reported in the rows below the summary data information (rows 1 to 100). Otherwise, these rows should be left blank.
- 8.3 Report gross balances in the columns headed "Placed with" and "Received from", showing the gross amounts placed with and received from Jersey registered deposit takers. This includes amounts placed with overseas branches of JIBs but, for the avoidance of doubt, does not include amounts placed with overseas branches of banks that operate in Jersey through a branch.
- 8.4 This may include amounts already disclosed in the "Large Exposures" and "Exempt Large Exposures" sheets and those disclosed in the Liquidity Module as falling within the top 10 bank depositors. Please aggregate amounts by currency in accordance with the following:

Row	Currency	Balances to be reported
101	GBP	Sterling balances
102	USD	US Dollar balances
103	EUR	Euro balances
104	CHF	Swiss Franc balances
105	JPY	Japanese Yen balances
106	OTH	The aggregate of all other currency balances
107	TOTAL	Calculated by the sheet as the total of rows 101 to 106.

9 '9.9 Other Information'

Non-financial data items

9.1 Four pieces of information are requested, as set out in the table below.

Item	Guidance
OI.1	<p>How many internal money laundering reports have been made in the year to date?</p> <p>Input the number of such reports made in the current calendar year to any MLRO or deputy in any location (subsidiary or branch)</p>
OI.2	<p>How many money laundering reports have been made to the police in the year to date?</p> <p>Input the number of SARs submitted in the current calendar year to the JFCU or overseas financial intelligence unit (FIU) by the JIB or any subsidiary or branch. Where an initial SAR is then followed by a "continuation" SAR (which provides more detail about the same suspicion) then just one SAR should be reported. Where the same suspicion is reported to more than one FIU, e.g. to the Joint Financial Crimes Unit of the States of Jersey Police (JFCU) and Guernsey FIU, then just one SAR should be reported here.</p>
OI.3	<p>How many full time equivalent staff members do you have?</p> <p>Report all employees, including contractors, employed by the JIB, including all employees of subsidiaries and branches of the bank.</p>
OI.4	<p>How many full time equivalent vacancies do you have that are unfilled?</p> <p>Include vacancies in the JIB, its subsidiaries and branches.</p>

10 '9.10 Directors' Names and Interests'

Schedule of directors' names, residence and interests in the registered person

10.1 Note that, as detailed below, the last four columns need to be completed even if not relevant and should not be left blank. A "0" entry will be interpreted as either nil or an amount not reaching the threshold.

Column	Guidance
Position	Enter post held by the Director using only the following abbreviations: (a) CH - Chairman or Non-executive head of the Board; (b) MD - Managing Director or executive head of the Board; (c) DIR - Executive Director or working director; or (d) NED - Non Executive Director or director principally attending Board meetings only.
Surname	Enter the full surname.
Forenames	Enter all forenames.
Residence	Country of normal residence.
Shares in Parent	State number of shares held in the parent/group. Only share holdings and/or share options convertible to holdings in excess of 0.1% of total issued shares need be reported; enter "0" if less than 0.1%.
Shares in Bank	State number of shares held in the Jersey company. Only share holdings and/or share options convertible to holdings in excess of 0.1% of total issued shares need be reported; enter "0" if less than 0.1%.
Contract	State if any Director has an interest in any contract (other than their own contract of employment) to which the company or any other group companies was a party. Enter "Y" for yes or "N" for no.
Amount of Loans	The amount of all loans to Directors in excess of £100,000 or, in the case of loans for house purchase only, in excess of £250,000; enter "0" if loan amount is lower.